



# NO HOUSING FORM

**SUMMER WORK TRAVEL PROGRAM**  
36 Park Avenue - Bay Shore, NY 11706  
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support@csb-usa.com | www.csb-usa.com

International Representative: \_\_\_\_\_

I (participant full name) \_\_\_\_\_, the undersigned, understand that the job offer I have requested as a placement for Summer Work Travel Program, **does not have housing arrangements available**. In such case, **I am required to locate housing on my own** and submit a proof of the housing address to the local CSB International Representative with at least 15 (fifteen) business days prior to my arrival in the United States.

### CSB International, Inc. (CSB) - ADVICE

#### PLEASE READ CAREFULLY

CSB always advises participants who are placed in a site that does not provide and/or assists with housing, to arrive in groups of 2-4 to be able to temporarily share a hotel or a motel room for the first days after arrival in the United States. Alternatively, before arrival, they may seek an established facility rather than an individual apartment owner. After arrival, they can then search in person for a permanent housing facility based on the below leads. Caution and common sense should be used.

- **Hotels/Motels:** www.hotels.com, [www.extendedstayamerica.com](http://www.extendedstayamerica.com), [www.hiayh.org](http://www.hiayh.org) Hotels and motels (less luxurious than hotels) range in price, from economical to deluxe. Please note that sometimes economical hotels and motels are not located in safe areas. Therefore always use a central location. Almost no hotel and motel include meals, but they do have restaurants located inside the property or nearby.
- **Hostels:** [www.hostelworld.com](http://www.hostelworld.com), [www.hihostels.com](http://www.hihostels.com) Hostels offer basic, shared accommodation for a short-term. They are very popular in the United States hence do book ahead. Another option is youth hostels who do have a maximum length of an average of 3 (three) nights.
- **Various Websites:** [www.airbnb.com](http://www.airbnb.com), [www.vrbo.com](http://www.vrbo.com), <https://www.apartments.com/>
- **Local newsstands**
- **Local ads** in supermarkets, stores, local college bulletin etc.

Participants should consider the following crucial aspects of finding housing:

- Budget – How much I can afford to pay, considering my income, deducting all the expected expenses?
- Lease – What is the length? If you have questions about the lease, you can call the city's Office of Landlord-tenant Affairs.
- Payment schedule – Is deposit needed? When and how much? When is the rent due?
- Utilities (heat, electricity, water, cooking gas, cable, Internet, etc.) – Are utilities included in the rent? If so, which?
- Safety of the place and neighborhood – Google Earth/Maps
- Proximity to work, stores, public transportation, recreation facilities, etc.
- Furnished or unfurnished

#### Tips to avoid fraud:

- WikiHow - Avoiding Fraudulent Housing on Craigslist - [www.https://www.wikihow.com/Avoid-Scams-on-Craigslist](https://www.wikihow.com/Avoid-Scams-on-Craigslist)
- Federal Trade Commission –Consumer Information - <https://www.consumer.ftc.gov/blog/2019/06/keys-avoiding-home-rental-scams>

#### DO

- Learn the basics on how to avoid fraud;
- Get all the terms in writing, including a copy of the lease'
- Carefully search the listing.

#### DON'T

- Do not wire money as a deposit;
- Do not make a payment before signing a lease;
- Do not rent a property before seeing it in person and researching it online;
- Do not give out personal information without verifying the landlord's identity.

**Attention:** If at the time the job offer and this form are signed, the participant feels that he/she will not be able to locate housing on his/her own, the participant must reject the job offer and refer to the CSB International Representative for an alternative placement and / or assistance.

### Participant Acknowledgement

#### PLEASE READ CAREFULLY

ATTENTION (You must read and check):

I have read and acknowledged the recommendations provided by CSB and my signature certifies that I am able and willing to search and book housing for arrival and for the duration of my program on my own based on the information provided by CSB. I will submit the "Housing Arrangements Form" within 15 (fifteen) days before arrival. If I encounter difficulties arranging housing, I must contact my international representative and CSB prior to departing from my home country. I will not travel unless I have a safe, affordable and confirmed housing arrangement.

SWT Participant Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date (month/day/year): \_\_\_\_\_

### CSB International Representative Acknowledgement

My signature below confirms that the above mentioned participant has read and understood all the above statements

Name of Recruiter: \_\_\_\_\_ Signature: \_\_\_\_\_ Date (month/day/year): \_\_\_\_\_

*International Representative Stamp (here)*